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ELECTRIC POWER SUPPLY & MARKET OPERATIONS MANAGER CITY OF ZEELAND – BOARD OF PUBLIC WORKS ZEELAND, MICHIGAN

PROFILE

Zeeland Board of Public Works (ZBPW) is seeking applicants for the position of Electric Power Supply and Market Operations Manager (EPSMO Manager).

Zeeland Board of Public Works is a municipal utility, semi-autonomous and political subdivision of the City of Zeeland, Michigan. ZBPW operates Electric and Water which provides service to approximately 6,200 residential, commercial and industrial customers, and 2,800 water customers in Zeeland. ZBPW is a member of the Michigan Public Power Agency (MPPA) and participates in the MISO market through MPPA



The electric utility operates 36,000 kilowatts of natural gas fired generation capacity located in or near Zeeland, and entitlement shares of an additional 11,580 kilowatts of coal fired capacity from the DTE Energy Belle River Plant located near St. Clair, Michigan. ZBPW also owns an entitlement share of 7,060 kilowatts of natural gas fired capacity from the AMP Fremont Energy Center in Fremont, Ohio, as well as an entitlement share of 2,281 kilowatts of a wind energy facility in Gratiot County, MI.

The water utility purchases its water at wholesale from the City of Holland, MI, and operates its own distribution system.

The Zeeland Board of Public Works is managed by their General Manager (GM) who manages a staff of approximately 24 full time employees in the Electric and Water departments (sixteen are in the Utility Workers of America, AFL-CIO #556. The GM reports to the five member Board of Public Works Commission which provides oversight and direction for utility operations as well as approval over rate and budgetary matters. Board Members are city residents appointed by the City Council and serve individual five year (staggered) terms.

For additional information please visit: www.zeelandbpw.com.

ESSENTIAL FUNCTIONS

- The Electric Power Supply and Market Operations Manager is responsible for planning, coordinating, and supervising the work of personnel engaged in the construction, maintenance, operation, and repair of Zeeland's electric production facilities.
- The EPSMO Manager directs and supervises of all employees in the department, totaling 7 full time and 4 part time employees, managing the operations and maintenance activities of: electric production, power supply and wholesale market operations.
- The EPSMO reports to the General Manager.
- He/she reviews production reports to ensure efficient facility operations, and recommends changes to improve efficiencies.
- The Electric Power Supply and Market Operations Manager establishes and implements Department

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employee training programs, evaluates employee performance, and manages employee relations.

- He/she oversees Zeeland's wholesale electric market operations and supply, researches and recommends alternative energy supplies; and coordinates the planning, procurement, installation, startup and operations of renewable energy projects.
- Designs and/or facilitates the design of electric production system improvements. Coordinates the construction of improvements using the Board's employees and contractors.
- Coordinates supply system of production related equipment, supplies, fuel and replacement parts.
- Establishes, implements, and documents preventive maintenance program for generation.
- Coordinates maintenance of the BPW electric system facilities. Manages and oversees the facility maintenance crews for all buildings.
- Prepares and maintains appropriate records including Michigan Department of Environmental Quality requirements, operational reports and logs, metering records, system design drawings, equipment maintenance records, and safety and training documentation.
- Assists with administrative/financial functions including electric rate development, departmental budgeting, invoices and bills for service work.
- Responsible for day-to-day operations of the Power Supply and Market Operations department.
- Attends Board meetings and provides technical assistance to the Board and General Manager.
- Assumes on-call responsibilities as required.
- Performs other duties and responsibilities as directed by the General Manager, and may be called upon to act on behalf of General Manager in his absence.
- Meets with; customers, customer groups, civic and community groups, public and other local, regional and national organizations to support and promote Zeeland's general utility affairs as required.



QUALIFICATIONS & REQUIREMENTS

- The EPSMO Manager must possess an unwavering commitment to Safety and continuously strive to improve the safety of all Production Department facilities.
- Preferably, he or she will have a Bachelor's degree in Electrical or Mechanical Engineering. While a technical education is desirable, a degree in an applicable discipline or equivalent suitable experience in the electric utility industry may be equally appealing.
- Ideal candidate experience will include a minimum of five years experience in Electrical Engineering or Mechanical Engineering and utility operations.
- At least three years' relevant professional experience in electric utility management.
- Minimum of five years' experience in electric utility operations including experience in design, construction, operation, and maintenance of generation systems, and wholesale electric markets.

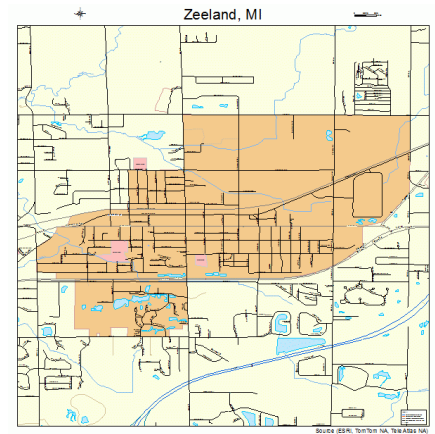
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- Considerable knowledge in the theory, techniques, materials and equipment associated with electrical power generation, transmission, and distribution, including work performed by line workers, service workers and generation plant personnel.
- Comprehensive knowledge of electrical circuits, reciprocating engine generating plant and/or wholesale electric markets.
- Ability to develop, maintain, read and analyze detailed technical records and reports.
- Ability to analyze, diagnose and correct weaknesses and failures in production system equipment and components.
- Considerable knowledge of federal, state and local regulations regarding construction, maintenance, environmental compliance, and repair of production facilities.
- Ability to plan, coordinate and supervise the work of subordinates engaged in a variety of specialized duties.
- Considerable skill in communication with contractors, vendors, employees, customers (particularly large industrial customers), and the general public.
- Knowledge of Microsoft Office Products and SCADA.

ZEELAND, MICHIGAN

Zeeland, Michigan is located on the Western side of Michigan approximately 25 miles Southwest of Grand Rapids, MI and roughly six miles Northeast of Holland, MI. The City's population, per the 2010 census, is just over 5,500.

Zeeland's location provides a wide range of recreational opportunities with easy access to nearby lakes, streams, cross country and downhill skiing, biking and hiking. In addition to local cultural events, Zeeland is close to larger cities which provide excellent sports, intellectual and arts opportunities. A charming and convenient downtown area forms the heart of the Zeeland community.



Cost-of-living is roughly 97% of the national average with cost of housing at 95% of the national average.

More on Zeeland can be found at www.city-data.com/city/Zeeland-Michigan and www.michigan.org/city/zeeland.

COMPENSATION & RELOCATION

The Manager, Electric Power Supply and Market Operations can expect a competitive salary based on the credentials and proven abilities of the candidate selected.

Zeeland offers a very good complement of benefits including; Life, Health, and Retirement benefits.

Zeeland will incur the customary costs associated with relocation, excluding real estate.

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